

**LSU AGRICULTURAL CENTER FACULTY COUNCIL
MINUTES
September 19, 2008**

Members Present: David Blouin, Miles Brashier, Wayne M. Gauthier, Mary Grodner, Mike Hebert, James Hendrix, Richard Keim, Donnie Miller, Dale Pollet, Diane Sasser, Philip Stouffer, and Rich Vlosky.

Members Absent: Mandy Armentor, Andy Granger, Clayton Hollier, Collins Kimbeng, Donna Lee, Phillip Stouffer, Adrienne Vidrine, Jerry Whatley and Deniese Zeringue.

Proxies: Wayne Gauthier for Joan King, Rich Vlosky for Deniese Zeringue

Guests: Chancellor William B. Richardson, LAES Vice-Chancellor & Director David Boethel, Associate Vice-Chancellor John Russin, HRM AgCenter Director Ann Coulon and Jim Griffin, Professor, Department of Plant, Environmental and Soil Sciences

HIGHLIGHTS

- **Ombudsperson Selection Process In Motion (3)**
- **Vision Statement Delayed by Hurricanes (4)**
- **Hurricane Damage Assessments to Louisiana Agriculture (5,13)**
- **Responses to Hurricane Damages by Louisiana's Agricultural Leadership (5,11,15)**
- **Criticism of Agricultural Loss Estimates by ULM Economist (6)**
- **LSUAC Employees Lose Homes During Hurricanes (7)**
- **LSUAC Employees Recognized for Outstanding Responses to Hurricanes (8,16)**
- **Lessons to be Learned From Experiences at Dean Lee Evacuation Center (8, 9)**
- **LCES Natural Disaster Guidance Requested by the Iowa Extension Service (10)**
- **Special Session to Address \$100 Million Dollar Surplus Questionable (15)**
- **Pay Raises Tighten Budgets of LSUAC Units (18, 20)**
- **Boethel Outlines Associate Vice-Chancellors' Duties During Transition (19)**
- **Budget Deficit Implications for Salary Savings Within LAES (20)**
- **Indirect Costs of A Grant to Remain In Unit of Researcher Awarded Grant (20)**
- **Possible Future Opening in Intern Assistant Director Position (21)**
- **Significance of Grant Funds to LAES Functioning Underscored (22)**
- **Grants Designed To Create Economic Development Opportunities in LA (22)**
- **Can DVDs Effectively Promote the Work of the LAES? (23)**
- **Recent LAES Administrative Changes (26)**
- **Creative Thinking in Acquisition of Laboratories & Scientific Equipment OK (28)**
- **Hoping for the LAES' Contributions to Higher Education to be Understood (29)**
- **Russin Identifies Some of His Duties Within the LAES and the COA (30)**
- **ACE Groups Provide Multidisciplinary Focus Leadership Critical (31)**
- **Update on Leave Pooling Initiative (32)**
- **Introduction of Multi-Campus On-Line Job Application Process (33)**
- **Portfolio Enhancements (34)**

- **Sponsored Programs Identifies Plans and Revisions for the Future ((36)**
- **LSUAC Intranet and Internet Server Problems Some Potentially Legal (37,39)**
- **Google Preferred Over LSUAC Servers by Some Faculty and Stakeholders (38)**
- **BOS Seeking Clarification of Board of Regents Formula Funding Criteria (40)**
- **Next Faculty Survey in 2010 (42)**
- **Steps for Identifying New Council Members (43)**
- **Duties of LAES Vice Chancellors (Attachment A)**

Call to Order

1. Chairman Vlosky called the meeting of the LSU Agricultural Center Faculty Policy Council (Council) to order at 9:30 a.m. on September 19, 2008 in the Sullivan Room of the John M. Parker Coliseum.

Approval of August 15, 2008 Minutes

2. Minutes of the August 15, 2008 meeting which had been approved by e-mail were formally approved by a voice vote.

Chancellor's Report

3. Chancellor Richardson reported that the process for filling the ombudsperson position was moving forward with the plan being to hire the successful applicant sometime this fall.

4. Because of the disruptions created by hurricanes Gustav and Ike, presentation of the vision statement to the Council will be delayed for at least another month.

5. Damages to higher education campuses throughout the state have been reported in the Morning Advocate. The toughest hits to LSU Agricultural Center (LSUAC) facilities were in Terrebonne and Plaquemine parishes. Estimated direct losses to Louisiana agriculture are \$750,000,000 dollars and are expected to increase. Crop losses are attributable to the winds and the heavy rains following in the wake of the hurricanes. The heavy rains caused flooding in many fields throughout the state. The provisions in the current crop insurance programs for agriculture suggest that Louisiana agricultural interests are not likely to benefit from them. Chancellor Richardson, Louisiana Department of Agriculture & Forestry (LDA&F) Commissioner Strain and Louisiana Farm Bureau Association (LFBF) President Anderson went to Washington, DC to: (a) present a preliminary damage assessment, (b) ascertain what disaster aid might be available for Louisiana and (c) make a case for additional federal support with the U.S. Secretary of Agriculture and congressional leaders. In Washington, they were accompanied by all members of the Louisiana congressional delegation. Other states were also hard hit and will be looking for disaster aid. From a political perspective, it helps to be in liaison with Texas. Commissioner Strain is returning to Washington on September 22, 2008 and Senator Landrieu will be holding hearings on September 23, 2008. The President intends to veto the stimulus package as it is now packaged because of some of its provisions including some for disaster relief. Congress has to pass a continuing resolution to keep the country operating as the 2009 fiscal year budget has not yet been passed by the Congress and approved by the President. There

is a question as to whether there will be a lame duck session after the presidential election. Either Mike Salassi or Kurt Guidry will be going to DC to testify as to the extent of Louisiana's agricultural losses. Chancellor Richardson does not foresee any economic help coming to Louisiana agricultural interests until the summer.

6. Chancellor Richardson reported that an economist at the University of Louisiana-Monroe claimed that the losses to Louisiana agriculture were not as great as those estimated by the LSUAC. Agricultural interests throughout the state wanted Chancellor Richardson to challenge this economist, but he declined. Those interests are assessing their options for sanctioning this economist.

7. Two county agents lost their homes during the hurricanes. Fund raising activities within the LSUAC are being set up to help these employees. Pine trees are down at the Rosepine station. The new office building didn't have any damage. The LSUAC office in Cameron has been moved to Grand Lake. There are stranded cattle in both southwest and southeast Louisiana.

8. The evacuation shelter at the Dean Lee station was opened to receive and care for hurricane evacuees. However, the plans and memorandums for its operations by the various state agencies were not executed as written. As a consequence, Dr. John Barnett became the on-scene commander by default. Barnett's performance and that of other LSUAC employees drew high praise from the Governor and other high ranking state officials. The LSUAC also provided help with the animal pet shelter. Chancellor Richardson noted that Red Cross personnel from New York provided very valuable services as did the United States Public Health Services (USPHS). There were no civil disturbances at the facility due to the presence of a military security force. There are lessons to be learned and laws to be modified given the experiences of the evacuation shelter at Dean Lee. For example, because the Dean Lee evacuation site is on an educational site, private security people were not allowed to carry arms. Executed memorandums of understanding were not followed because the individuals charged with their implementation failed to report for duty. Indication of a coordination problem surfaced when 700 ambulances were stationed at the Dean Lee site while the plan specified 200. There is also a rule specifying that pets cannot be put in the pet shelter unless their owners are also in a shelter. An early sanitation problem surfaced because the sewer lines had been filled with concrete.

9. Chancellor Richardson predicted that the shelter at the Dean Lee Agricultural Experiment Station will likely become a model for the construction of future shelters in Louisiana and nationwide. The expectation is for fewer evacuees. One of the critical lessons from the experience of housing people at Dean Lee is that, at some point, someone has to be in charge. The Chancellor expects changes in the way people are to be sheltered in Louisiana in the future. Chancellor Richardson will be submitting budget requests to correct problems at the Dean Lee facility that surfaced including telecommunications, the public address system, and the removal of concrete from the sewer line. Operations at the pet shelter were okay. Overall, there were too many people in the chain of command not willing to assume their responsibilities and taking actions to resolve problems.

10. Following Katrina, the Louisiana Cooperative Extension Service had developed guidance for responding to natural disaster. The Iowa Cooperative Extension Services has been using some of that guidance in responding to the flooding in that state.

11. Chancellor Richardson reported that an earlier meeting with the U.S. Secretary of Agriculture (USSOA) had been for the purpose of identifying options for Louisiana agriculture in coping with natural disasters. One of those options was for a broader interpretation of the rules and regulations which would increase the speed with which farmers would receive disaster aid. The USSOA advised Chancellor Richardson that there was not much discretionary money available as large sums had recently been expended fighting forest fires.

12. 110 LSUAC employees went to Camp Grant Walker during Hurricane Gustav.

13. The LSU campus had hurricane damages to 11 buildings. Activities on the LSU-BR are now returning to normal. Terrebonne and Plaquemines parish operations are expected to be down for an indefinite period.

14. FEMA has announced that it will not reimburse people for hauling diesel fuel.

15. Chancellor Richardson has met with Mr. Joel Chaisson, President of the Louisiana Senate, to address the rumor of a special session of the Louisiana legislature to address a budget surplus of \$100 million dollars. The Chancellor was advised that a special session is questionable and that any call for one would be coming after January 1, 2009. The state of Louisiana has already spent \$350 million dollars on hurricanes in 2008. FEMA has spent over \$450 million dollars. These expenditures may skew the need for a special session. Dr. Richardson spoke about making requests for Louisiana agriculture disaster relief along with Dr. Strain, the Commissioner of the LDA&F. There is a concern that the rules are hamstringing people in receiving disaster aid.

16. Chancellor Richardson reported that the new Commissioner of Higher Education in Louisiana, Dr. Sally Clausen, and LSU President Lombardi were impressed with the responses of the LSUAC to various problems created by the hurricanes.

17. Chancellor Richardson reported that the electrical and mechanical work associated with Phase 2 construction of the capital outlay project to modernize, renovate and build infrastructure for the School of Animal Sciences and the Department of Food Sciences would be undertaken during the Christmas holidays so as to minimize disruptions on the LSU-BR campus. Chancellor Richardson will be meeting with the Speaker of the Louisiana House of Representatives to have this project classified as a continuing project under the capital outlay program.

18. Chancellor Richardson indicated that the pay raises recently granted would make for a tight budget year. He indicated that some funding was fortunately coming to address deferred maintenance needs.

LAES Vice-Chancellor & Director David Boethel

19. Vice-Chancellor and Director of the Louisiana Agricultural Experiment Station (LAES) David Boethel appeared at the request of the Council to explain the assignment of duties within the office of the Associate Vice-Chancellor and Director of the LAES. At the present time, the duties and responsibilities of that office are being shared between Dr. David Morrison and Dr. John Russin. Dr. Morrison had indicated a desire to retire, but in order to facilitate a smooth transition within the Associate Director's office, he agreed to continue working under the provisions of PM-72, a delayed retirement program which allows employees to retire, but not draw retirement pay. At the current time, Dr. Morrison works 36 hours per week. Dr. Russin assumed duties as the incoming Associate Vice-Chancellor and Director on August 15, 2008. When Dr. Russin reported for duty, Dr. Boethel assigned primary responsibilities to Dr. Russin for providing oversight for programs and personnel related to statewide research and extension programs in plant sciences and made him primarily responsible for overall CRIS project management and related federal reporting of all, approximately 300, projects within the LAES. Dr. Morrison was assigned responsibilities for oversight of LAES animal and food science programs and personnel. He will also manage the review and approval process for approximately 80 Hatch, Animal Health and State research projects related to animal and food sciences. Both vice-chancellors were assigned hosts of specific duties in addition to the general duties outlined above. The vision is that a seamless transition will occur as Dr. Morrison shares his institutional memory of the office with Dr. Russin through their interactions in the performance of their duties. In due time, Dr. Russin will become the sole Associate Vice Chancellor responsible for all duties and responsibilities of that position as Dr. Morrison transitions into retirement.

20. Dr. Boethel indicated that the salary raises awarded earlier translated into a starting year deficit of \$1.9 million dollars for the LAES. This deficit means that more aggressive efforts will have to be made to capture salary savings. The LAES has modified its rules regarding the distribution of the indirect funds associated with grant. Under the modified rules, the unit of the faculty member receiving a grant will be able to keep the indirect money associated with that grant. More dollars in deferred maintenance monies will be forthcoming as a consequence of the hurricane relief monies. Estimates of crop losses and other damages to agriculture enterprises and facilities throughout the state are being made.

21. Dr. Boethel reported that Dr. Salassi was still working as an Assistant Director of the LAES. His tenure in that role is scheduled to end in December 2008. The process for finding a replacement for Salassi in this intern position will have to be set in motion shortly.

22. The LAES budget approaches \$60 million dollars annually. The state of Louisiana provides \$38 million dollars in support. It means that grants are critical to the creation and maintenance of viable programs at both the individual scientist and LAES levels. Dr. Boethel made reference to the need to minimize incidences of mission drift. The 2008 Farm Bill provided funding for mandatory research in specialty crop programs for which LAES scientists submitted 17 proposals for funding in 2008. Only one of the 17 proposals was selected for funding. The results from the Intellectual Property initiative have been positive except for 2007 because of some GMO in rice. Under the Biotechnology AgCenter Interdisciplinary Team (BAIT) program, \$150,000 in internal monies has been successfully leveraged into \$848,000 in extramural funding. The purpose of the BAIT program is to foster improvements in the expertise, infrastructure and competitiveness of the LAES in the areas of biotechnology and molecular

biology. The expectations are that such improvements will enhance economic development opportunities within Louisiana.

23. Hendrix suggested that DVDs could be created to enhance the public's awareness of the work and accomplishments of the LAES's research stations. Dr. Boethel agreed that the work of the LAES needed broader exposure.

26. Dr. Boethel announced changes in administrative appointments within the LAES. Dr. Lawrence Datnoff has assumed responsibilities as Head of the Plant Pathology & Crop Physiology Department. Dr. Ben Legendre, in addition to duties as the sugarcane specialist, will become head of the Audubon Sugar Institute on October 1, 2008. Dr. Richard Parrish will retire October 31, 2008. Dr. Parrish has been providing very valuable services relative to hurricane recovery.

27. Dr. Boethel indicates that there is a shortage of agricultural engineers.

28. Dr. Boethel indicates that there is money for replacing equipment at some of the research stations. But, he also indicated that the LAES needed to get creative with respect to meeting its equipment needs. A question was raised as to whether the LSUAC has ever leased space for its laboratories. Dr. Boethel observed that the leasing of both wet laboratory and non-wet laboratory spaces would be an option with extramural funding. However, obtaining additional space on campus will have to be secured from private donations as the capital outlay process is just too slow. It was further observed that there is new space at LSUBR-South that might be accessed for LSUAC scientists.

29. In response to an observation regarding a change at the Board of Regents and its implications for the LAES, Dr. Boethel indicated that he was not too hopeful. He observed that the LSUAC is a unique campus that needs the support of its stakeholders and whose funding is not tied to student numbers. One of the problems for the LSUAC and the LAES is the absence of an understanding of their contributions to higher education.

LAES Associate Vice-Chancellor Dr. John Russin

30. Dr. Russin indicated that the associate director is responsible for the management of 300 CRIS research projects within the LAES. At the present time, he has responsibility for projects in the plant sciences area. Over time, his responsibilities will expand to include the projects in the animal and food sciences area along with the hatch projects now being managed by Dr. Morrison. Dr. Russin expects the plant biotechnological area to become increasingly important. Dr. Russin has a particular interest in patents. Dr. Russin will also work with Dr. Ken Koonce, Dean of the College of Agriculture (COA). One of his principal duties will be to chair the graduate council for the COA. In that position, he will be involved in selection of the dissertations to place into competition for the outstanding dissertation of the year. He will also be involved in evaluating grant proposals submitted for exposing selected undergraduates to research. Dr. Russin will also be involved in the design and administration of the Master of Agriculture degree program.

31. Brashier observed the influence of an ACE group in addressing the aflatoxin issue in corn. He identified interaction with Dr. Moore and others at the Dean Lee Research Station that resulted in the creation of an extension bulletin about aflatoxin. In response to Brashier's observation that some ACE groups were more functional than others, Dr. Boethel replied that an ACE group is only as effective as its leadership. Dr. Boethel invites comments about the quality of the leadership being provided to any ACE group. He observed that grant programs are specifically calling for multidisciplinary work and that the ACE group is the "go-to" team for such multidisciplinary activity. Dr. Boethel observed that the administration should have been providing more feed back information to its ACE groups.

Ms Ann Coulon, Director, LSUAC Human Resources Manager

32. Ms. Coulon updated members of the Council about the leave pooling initiative that allows one employee to donate their excess sick leave to a pool that can then be made available to employees whose leaves have been exhausted, but whose need for leave exists. Ms. Coulon indicated that civil service regulations will only approve donations to a blind pool for reasons of fairness, concerns with discrimination, and requirements of confidentiality. A blind pool is defined relative to an institution such as the LSUAC. The operation of a blind pool means that only the members of the committee would ever know the recipients. In addition, donated leave cannot replace more than 75% of a recipient's wages as recipients need to have an incentive to return to work. Any employee donating leave has to leave a minimum balance of 120 hours in their own leave balance account. In the case where the recipient employee is taking leave to assist a family member, that employee can only use annual leave. Can only use hours that are in the pool. First come first served basis. Limit to contribution of 240 hours per year. The LSUAC Human Resource Management Office will develop a draft of its donated leave policy that is to be reviewed than forwarded to Civil Service.

33. An on-line employment application system is being phased in November 2008. This will be a collaborative initiative between the LSUAC, LSU-A, LSU-BR, Paul M. Hebert Law Center and the Pennington Biomedical Research Center. The system will be for both civil service and unclassified (faculty) positions. It will feature electronic job postings, on-line applications and guest user application. When one unit advertises a job opening, that opening will be posted to all parts of the system. It was observed that there should be a way of keeping a posting. Civil Service rules and regulations prohibit any changes to posted civil service positions. However, the posting itself can be modified.

Dr. Jim Griffin, Professor, Department of Plant, Environmental and Soil Sciences

34. Dr. Jim Griffin, while an intern with the LAES office, undertook an assignment to enhance the portfolio that is submitted annually. The portfolio is a key document used in assessing the performance of LSUAC employees for both promotion and tenure and for the distribution of raises. Enhancements envisioned and incorporated by Dr. Griffin consist of making the process of entering information easier, saving items entered, moving entries around, and automatically entering "blue sheets"; that is, documents awaiting editorial review prior to journal submission. Griffin worked with Drs. Salassi, Enright, and Martin as well as Ms. Sarah Johnson in CMS in revising the portfolio. Dr. Griffin expects the portfolio to be amended over time. Pollet cited a

problem associated with closing out a portfolio and then having to wait before new entries could be made. Hebert stressed the need for simple entry. Dr. Griffin indicated that the revision allowed for every earlier entry to be retained, for more clarity about publications, for integration into PARS and for better organization.

35. The question was raised as to whether expense accounts can be put on line to expedite the process of employee reimbursement.

New Business

36. Vlosky delivered a report on the meeting of the Sponsored Programs Advisory Committee on behalf of Joan King. The director of Sponsored Programs (SP), Lyda Gatewood, had submitted an e-mail highlighting the meeting of its advisory committee on September 8, 2008. The highlights of that meeting include the revision of a routing form; the revamping of an intranet site used for faculty and of an internet site for use by faculty collaborators; the development of a web-based database; the need to develop an oversight plan for complying with federal regulations; the extension of an outreach effort in which SP will meet with units; the creation of a SP internship for the purpose of training LSUAC grant administrators; and the announcement of a decision to meet as a group three times annually in January, May and August-September time frames.

37. Vlosky will determine the status of the effort to make the intranet more user friendly. The problem with the intranet is that old materials are being retained despite sunset provisions. Under sunset provisions, the materials need to be reviewed and a decision made as to whether the material is to continue to be posted on the internet or removed. Grodner indicated that another problem with the internet is that she keeps getting messages even after having replied to the sender. Vlosky indicated that he doesn't know how to activate the sunset activation date. The assistance is worthless. Grodner observed that posted old pest control guides might get the LSUAC in trouble because some of the poisons and other substances recommended for killing insects, plant diseases and resolving other problems were legal at the time of their posting, but are now deemed illegal by government agencies. If someone reading old LSUAC documents on the internet and uses the recommended, but banned products, with negative consequences, the LSUAC may be found legally culpable.

38. The functionality of the intranet search and retrieve function is not working effectively. Too many old documents are likely to appear. The experience of too many LSUAC employees and stakeholders is that the information being sought can be obtained quicker by using google.com and google.scholar than it can through the LSUAC's intranet and internet server.

39. Brashier reported that he could not find current budgets under .com but could find old budgets under .net. Vlosky appointed a committee of Richard Keim and Miles Brashier to try sample runs to document problems with the LSUAC's internet resources. Vlosky will send a letter to Fred Piazza documenting the various problems being encountered and inviting him to attend a faculty council meeting as a necessary early step in resolving these problems so as to enhance productivity and morale for LSUAC creators, users and providers of information.

Board of Supervisors Meeting Update (Whatley)

40. On behalf of Whatley, Vlosky reported that the Board of Supervisors was requesting clarification of the formula funding criteria. Time will tell whether Dr. Clausen's leadership will enhance the LSUAC's funding situation. Dr. Gail Cramer, Head of the Department of Agricultural Economics & Agribusiness, is working on the formula to better capture the LSUAC's contributions to higher education.

41. The Promotion & Tenure (P&T) committees will have additional opportunities to identify exemplary dossiers.
42. The Faculty Council voted to not have another Faculty Survey until 2010. The argument is that surveying too frequently results in low responses.
43. Chairman Vlosky reviewed the time frame for the nomination and replacement of officers of the LSUAC Faculty Council. The sequence of events identified by Vlosky is as follows:
 - a. Identify current members with completed terms
 - b. Request nominations for vacant positions
 - c. Check with nominated persons regarding their willingness to accept
 - d. Conduct elections
 - e. Publicize election results
 - f. Invited successful candidates to the Council's November meeting
 - g. Newly elected officers assume office in January
 - h. Election of new officers for the Council occurs at the January meeting.

Chairman Vlosky adjourned the meeting following a voice vote at 12:20 pm on September 19, 2008.

Respectfully submitted,

Wayne M. Gauthier
Secretary

ATTACHMENT A

Delineation of Duties of LAES Associate and Assistant Vice Chancellors

Dr. Russin:

General Description of Duties

- Associate Vice Chancellor - Assist the Vice Chancellors/Directors of the Louisiana Agricultural Experiment Station and Louisiana Cooperative Extension Service by providing oversight for programs and personnel related to statewide research and extension programs in Plant Sciences.
- Associate Director (LAES) – Responsible for overall CRIS project management and related federal reporting within the LAES (approximately 300 total projects).

More Specific Duties

- Manage review and approval process for approximately 180 Hatch, McIntire-Stenos and State research projects related to the plant sciences including multistage project participation approval, and related reporting to USDA/CSREES.
- Manage the annual AD-421 project progress/termination reporting and the annual AD-419 project expenditure reporting process for all LAES research projects.
- Provide institutional review for plant sciences-related LAES grant proposals and; as appropriate, approve grants and contracts on behalf of the Chancellor.
- Liaison on behalf of the AgCenter with various plant science commodity groups.
- Provide oversight for AgCenter Exchange (ACE) groups.
- Liaison with CSREES regarding all CSREES program reviews and coordinate plant sciences related reviews and the subsequent Summits where strategic planning for the future of the programs occurs.
- Provide leadership for the AgCenter Biotechnology Laboratory (ABL) and Biotechnology Interest Group (BIG).
- Manage the BAIT grant program.
- Oversee the preparation and submission of the AgCenter Plan of Work and the annual Accomplishment Report to CSREES in concert with LCES and ODE.
- Oversee the preparation and submission of LAES Special Grant proposals.
- Provide mentoring as needed for the Assistant to the Director intern – Dr. Salassi, who handles the reviews of about 40 projects.
- Chair Graduate Council for College of Agriculture and work with Dean Kenneth Koontz on appropriate projects and initiatives.

Multi-state responsibilities as assigned by Southern Association of Agricultural Experiment Station Directors (SAAESD)

Dr. Morrison:

General Description of Duties

- Assist Vice Chancellor Boethel and Associate Vice Chancellor Russin in oversight of LAES programs and personnel primarily related to animal and food sciences; Assist Vice Chancellor Coreil in oversight of LCES animal-related programs and personnel.
- Manage review and approval process for approximately 80 Hatch, Animal Health and State research projects related to animal & food sciences.

More Specific Duties

- Assist Dr. Russin with annual AD-421 project progress/termination reporting.
- Provide institutional review for animal & food sciences LAES grant proposals and; as appropriate, approve grants and contracts on behalf of the Chancellor.
- Liaison on behalf of the AgCenter with various animal commodity groups
- Oversee and annually certify the accuracy of the AgCenter's Livestock Inventory.
- Oversee the function and effectiveness of the AgCenter's Institutional Animal Care and Use Committee and its Institutional Review Board.
- Coordinate CSREES program reviews as assigned.
- Work with VC Boethel and Facilities Planning Director Husser on various capital outlay facilities including Animal & Food Sciences Project and Hill Farm Poultry Houses.
- Oversee new, online Manuscript Routing System that interfaces with the Faculty Performance Evaluation online system and approve manuscripts for publication.
- Serve as LSU AgCenter representative on the LSU System/ACRES Research Advisory Board, which annually distributes approximately \$650,000 in competitive grants in the area of animal conservation biology/endangered species.
- Serve on the LCES State Livestock Show Management Council.
- Serve on the Expanded New Employee Orientation Implementation Committee.

Multi-state responsibilities as assigned by Southern Association of Agricultural Experiment Station Directors (SAAESD)