Call to Order

Dr. Matt Lee, Interim Vice President of Agriculture/Dean, College of Agriculture

1. Administrative Update
2. Unit Head Performance Survey

Dr. Mike Salassi, Interim Exec. Assoc. Vice President & Director, Louisiana Agricultural Experiment Station

1. Administrative Update

Dr. Fred Piazza, Chief Information Officer | LSU AgCenter

1. IT Updates (Separate Document Provided)

Organizational Matters

1. AFC Website Build-out & Content Update—Content Ideas? Send to me (Rich Vlosky)

https://faculty.lsu.edu/ag-faculty-council/

2. Council Member-Duties, Expectations, Responsibilities
   a. Represent constituents at rank/location
   b. Bring issues, challenges, and positives to monthly meetings AND communicate to Chair as needed.
   c. Attend meetings.
   d. Chair will send Monthly Update to all Agricultural Faculty Members.

Old Business

1. December 12, 2022 meeting minutes approval

Reports

1. Diversity & Inclusion Initiatives and Updates (Mark Schafer)
Announcements

Discussion Items

1. Unit Head Performance Survey
2. Council of Faculty Councils-Proxyes Required

New Business

Meeting Dates-2023

January 20
February 17
March 17
April 21
May 19
June 16
July 21
August 18
September 15
October 20
November 17
December 15

Adjourn
1. **Update on CMS Development** – In January we will kick-off an initiative to upgrade our existing CMS to the newest version. This upgrade is not a simple task and will likely take up to a year to complete. Once done, we expect some stability issues to be corrected, as well as an easier user interface for employees to use to post and maintain web content. **No update**

2. **AgCenter transition to a TEAMS phone system** – We are continuing to work with BR Campus on this. Over the course of the upcoming year, we will be migrating campus-based units to the new system. Each unit will be notified in advance of the migration. Training will be offered as needed. Some additional testing has been done. We converted a small batch of campus numbers (numbers beginning with 225-578-XXXX) to MS Teams based numbers successfully. There were a few small issues we are working with BR Campus to correct before proceeding with further conversions.

3. **Intranet utility for internal customers** – This is still on the wish list, but there is no timeline for completion. **No update**

4. **Security** – We are continuing to draft policies and procedures to bring us in compliance with LSU PM-36. A new draft of PS-32 was written and was given to administration for review. We are hoping this draft will be approved and put in place before the end of December.

5. **Purchasing** – We are developing a list of common IT-related items that will be pre-approved for purchase without additional IT approval. These items will include things such as keyboards, mice, monitors, removable storage devices, cables, webcams, microphones, etc. We hope to have this list online before the end of the year. **No update, but we are getting close to completion.**